



Bluebell Barn Children's Nursery
Stone Cross
Pevensey, BN24 5ES
01323 487081
barn@bluebellnurseries.co.uk

Bluebell Hill Children's Nursery
The Circus, Seaville Drive
Eastbourne, BN23 6LJ
01323 724017
hill@bluebellnurseries.co.uk

Bluebell Wood Dittons Road,
Goward Hall, Cade Street
Heathfield, TN21 9BS
01435 868949
wood@bluebellnurseries.co.uk

EYEE Terms and Conditions

1. REGISTRATION AND BOOKING A PLACE

The parent will be required to fill out a registration form stating which days they would like their child to attend. One month prior to the start of a new term the nursery will confirm if the place is available for the sessions requested or contact the parent/guardian with an offer of alternative sessions. Once agreement has been reached, written confirmation will be provided by the nursery. Places are allocated on a termly basis and are issued on a first come first served basis. Each term parents will need to request their preferred sessions for the forthcoming term.

Submission of a registration form and EYEE parental declaration form deems the parent/guardian to agree to be bound by these terms and conditions once a place has been booked.

2. CANCELLATION OF PLACE

If after a place has been booked it is no longer required, or needs to be postponed, then the parent/guardian must provide one months notice in writing. In the event of failure to provide one month's notice, the nursery will inform the local authority and this may affect your future funding.

3. EYEE FUNDING – FREE ENTITLEMENT

For children aged 3-5 years, starting at the beginning of the school term following the child's 3rd birthday, the government provides funding for up to 15 hours per week. You can access this funding in 3 hour session Monday – Friday between 1.30pm – 4.30pm.

The maximum entitlement is 5 sessions of 3 hours, each week, in school term time only, for a maximum of 38 weeks per year depending on availability.

Additional hours – If you require additional hours for the hours which are NOT funded by the EYEE scheme, subject to availability you may be able to request these at an additional charge. Please see fee structure for details.

For children aged 2 years, starting at the beginning of the school term following the child's 2nd birthday, the government provides funding for up to 15 hours per week. You can access this funding in 5 hour sessions Monday – Friday 1.00pm – 6.00pm.

The maximum entitlement is 3 sessions of 5 hours, each week, in school term time only, for a maximum of 38 weeks per year depending on availability.

4. SICKNESS

In the general interest of all children in our care, the Nursery reserves the right to refuse admission to any child, who in the opinion of the nursery manager is unfit to attend. If a child is taken ill at the nursery, every effort will be made to contact either of the parents or the emergency contact number



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provided. Notification of any change to these telephone numbers must be made to the Nursery manager as soon as possible. The nursery reserves the right to seek medical attention for a child in an emergency.

If a child is suffering from, or is suspected to be suffering from a communicable illness, the child should remain at home in line with our exclusion for illness policy or until a doctor has certified that the child is fit to return.

5. PERSONAL SAFETY

Parents are requested to ensure the safety of their child/children before they enter the building and after collection at the end of their session. The nursery cannot accept responsibility for accidents to children before they enter, or once they have left, the premises.

6. PERSONAL PROPERTY/VALUABLES

The nursery cannot accept responsibility for damage or loss to any personal property, e.g. clothes, toys or any other items brought into the nursery.

7. EARLY ARRIVALS/LATE COLLECTIONS

Any early arrivals or late collections (unless previously arranged with the Nursery Manager) may incur a charge of £5.00 for every 15 minutes,

8. STAFF

Parents/guardians may not employ the nursery staff either on a full time or part time basis without being subjected by the nursery to an account fee based on 20% of that employee's annual salary at the nursery

Staff are not permitted to work for any parent/guardian for a period of six months after leaving the nursery, unless by prior agreement with the nursery, in which case a recruitment fee will be levied.

9. ACCEPTANCE

The above terms and conditions are considered to be fair and reasonable. In the event that any term is found by a court of law to be unreasonable, then that clause shall be removed but the remainder of the agreement will remain in full force and effect.

I accept the above terms and conditions of Bluebell Children's Nurseries.

Parent Name..... Parent Signature.....

Date.....

Parent Name..... Parent Signature.....

Date.....